

## Instructions for Authors

<June 2019>

1. The Japanese-French Oceanographic Society (hereafter “Society”) publishes the official bulletin named *La mer*.
2. *La mer* is a scientific journal for publication of research results in oceanography, fisheries and related sciences, and also for exchange of information among researchers.
3. *La mer* is published generally four times a year. A submitted or requested manuscript (hereafter “manuscript”) is published after evaluation and acceptance by the editorial board of the Society on the basis of peer-reviews. *La mer* publishes original articles, short contributions, reviews, scientific materials, book reviews and others. The Society reserves the copyright of all those papers.
4. Submission is not limited by a member of the Society but open to researchers all over the world. Submission of the manuscript implies that the work described has not been published previously, has not been accepted for publication, and is not under review for publication anywhere else.
5. The manuscript should be written in Japanese, French or English, except the abstract, tables and figure captions, which should be written in English. The manuscript written in French or English should be accompanied by Japanese title, author names and abstract (not more than 500 characters), which appear in “documents” column; for submission by non-native Japanese speakers, the editorial board takes care of this Japanese translation.
6. The manuscript should be prepared using computer software (such as MS Word). It should be written with double-spacing (similar spacing for Japanese manuscript)

on A4-size pages. Tables, figures and figure captions should be separated from the main text.

7. The style, format and description method of the manuscript should follow the guideline “Manuscript Preparation.” Author names should not be abbreviated. Symbols and abbreviations should follow the general standard. The list of references should be prepared in respective formats for journal articles, book chapters (including partial citation) and books, as shown in the “Manuscript Preparation.”
8. Figures should be prepared for block copies, being sharp and suitable for reduction to fit in the full or half column-width.
9. The authors correct the first proofs only; revision of or addition to the manuscript is not acceptable in principle.
10. Publication charges are as follows. In case of submission by a member of the Society or if a coauthor is a member of the Society, 3,000 yen per page is charged for the first ten pages and 10,000 yen per page for excess pages. In case of submission by a nonmember of the Society, 10,000 yen per page is charged. For color illustrations, 20,000 yen per color-page is charged additionally. For book reviews and scientific materials, the first one page and two pages, respectively, are free of charge.
11. Reprints are provided in blocks of 50 copies at cost. A reprint order-form is sent with the first proofs.
12. Papers published in *La mer* are made public on Websites of the Society and others soon after printing. It is understood that the authors approved this at submission.
13. The manuscript should be sent to the editorial board listed below by e-mail with

attached files. The e-mail address and phone number of the author (or the corresponding author) should be informed.

Editorial Board of Japanese-French Oceanographic Society

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## Manuscript Preparation

### 1. General

- 1) Manuscripts must be typed with double-spacing on one side of A4 size white paper with wide margins.
- 2) Figures, tables, and figure captions should be prepared separate from the main text.

### 2. Authors should submit an electronic copy of their paper to the mail address of chief editor (jiroy@kaiyodai.ac.jp) through e-mail. The manuscript file should be in MS-Word or PDF format. Tables and figures should be included in the manuscript file or in common graphic file type such as jpg, bmp, etc. MS-PowerPoint form is also welcome.

### 3. Details

- 1) The first page of the manuscript should include the title, author's full names and affiliations including Fax numbers and E-mail addresses. The corresponding author should be designated. Key words (up to four words) and running head should be written at the bottom of the page.
- 2) An abstract of 200 words or less in English or French should be on the second page.
- 3) The main text should start on the third page. Please adhere to the following order of presentation: main text, acknowledgements, appendices, references, figure captions, tables. All pages except the first page must be numbered in sequence.
- 4) Mathematical formulae should be written with a wide space above and below each line. Système International (SI) units and symbols are preferred.
- 5) All references quoted in the text should be listed separately in alphabetical order according to the first author's last name. Citations must be complete according to the following examples:

*Article:* YANAGI, T. T. TAKAO and A.MORIMOTO (1997): Co-tidal and co-range charts in the South China Sea derived from satellite altimetry data. *La mer*, **35**, 85-93.

*Chapter:* WYNNE, M.J. (1981): Pheaophyta: Morphology and classification. *In the Biology of Seaweeds*. LOBBAN, C.S. and M. J. WYNNE (eds.), Blackwell Science, Oxford, p.52-85.

*Book:* SVERDRUP, H. U., M. W. JOHNSON and R. H. FLEMING (1942): *The Oceans: Their Physics, Chemistry and General Biology*. Prentice-Hall, Englewood Cliffs, New York, 1087pp.

- 6) *Illustrations:* All illustrations should be provided in camera-ready form, suitable for reproduction (which may include reduction) without retouching. Photographs, charts and diagrams are all to be referred to as "Fig(s)." and should be numbered consecutively in the order to which they are referred. They should accompany the manuscript, but should not be included within the text. All figures should be clearly marked on the back with the figure number and the author's name. All figures are to have a caption. Captions should be

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